

Fees and Charges Booklet

2016-17

KEY

VAT indicator

Throughout this booklet the following VAT indicators are used

Z = zero

O = outside scope

E = exempt

S = standard

Statutory or Discretionary indicator

This Booklet is divided into 2 parts;

Part A is Statutory or reasonable charges

Part B is Discretionary charges

POA - Price on Application

Notes on presentation

It is assumed that the date of increase in all cases will be 1st April.

Fees and Charges Booklet

2016-2017

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HIGHWAYS AND TRANSPORTATION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
Travel Plans					
Monitoring of Travel Plans					
Small developments	S	840.00	Z	840.00	840.00
Large developments	S	2,400.00	Z	2,400.00	2,400.00
Large developments where two or more land-uses on-site exceed the DfT thresholds, or the development in total is double the threshold	S	3,600.00	Z	3,600.00	3,600.00
RIGHTS OF WAY					
FOOTPATHS:					
Cost of advertising etc. per order	S	720.00	S	720.00	864.00
(a) The charge relates to advertising and administrative costs, payable in advance.					
(b) If the order is withdrawn, following objections, 50% of the charge will be refunded.					
(c) A separate agreement for Public Diversion Orders under the Highways Act 1980 Section 119 (5) may be made which may incur additional costs as necessary.					
(d) Additional costs may be payable in the event of a public enquiry under the Highways Act 1980 Section 302 and / or Local Government Act 1972 Section 250					
HIGHWAYS					
Anything done by a local traffic authority in consequence of a request to revoke or amend an order under Section 6,32(1) (b) or 45 of the 1984 Act so that a particular length of road may cease to be a place where vehicles may be parked in accordance with the order.	S	1,030.00	O	1,030.00	1,030.00
Anything done by a local traffic authority in connection with or in consequence of a request to vary an order under Section 1,6,9 or 14 of the 1984 Act so as to create an exemption or exclusion from a prohibition or restriction imposed by the Order on the stopping, parking waiting, loading or unloading of vehicles on a road.	S	1,030.00	O	1,030.00	1,030.00
Anything done by a local traffic authority in connection with or in consequence of the making of an order under Section 14(1) or the giving of a notice under Section 14(2) of the 1984 Act for the reason mentioned in Section 14(1)(a).	S	560.00	O	560.00	560.00

HIGHWAYS AND TRANSPORTATION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
Anything done by a local traffic authority in connection with or in consequence of an order made or to be made by them under Section 16A of the 1984 Act.	S	545.00	O	560.00	560.00
Anything done by a local authority in connection with or in consequence of a request to the Authority, the Chief Officer of Police or any other person specified by or under an order made under Section 49(4) of the 1984 Act to suspend the use of a parking place or any part of it.	S	545.00	O	560.00	560.00
Consideration by a local authority of a request that, under Section 65(1) of the 1984 Act, it cause or permit a traffic sign (not being a sign which fulfils the conditions specified in Section 65(3A)(i) and (ii) to be placed on or near a road to indicate the route to specified land or premises.	S	Actual cost + £100 non- returnable application cost	O	150.00	150.00
The placing by a local traffic authority of a traffic sign pursuant to Section 65(1) of the 1984 Act in accordance with a request of the kind referred to in the preceding paragraph.	S	Actual cost + £100 non- returnable application cost	O	150.00	150.00
The issue by a County Council, District Council, passenger transport authority or passenger transport executive in England, a County Council or County Borough Council in Wales, to a person eligible to receive travel concessions under a scheme established under Section 93 of the Transport Act 1985, of					
(a) any permit or other document as evidence of entitlement to receive travel concessions; or	S	10.00	O	10.00	10.00
(b) a duplicate by a London Borough Council or the Common Council of the City of London of a travel concession permit pursuant to section 52(4) of the London Regional Transport Act 1984 or pursuant to section 53(2)(b) of that Act in accordance with arrangements under section 50(1).	S	10.00	O	10.00	10.00
Wide load arrangements.	S	Actual costs + 20% Admin	O	Actual costs + 20% Admin	Actual costs + 20% Admin

HIGHWAYS AND TRANSPORTATION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
New Adoptable Residential Estate Road with standard Bellmouth Section 38 (Fee is for checking drawings and supervision of works)	S	Up to £30k, min £3k fee. Up to £1m, 8% of cost Over £1m, 5% of cost	O	Up to £30k, min £3k fee. Up to £1m, 8% of cost Over £1m, 5% of cost	Up to £30k, min £3k fee. Up to £1m, 8% of cost Over £1m, 5% of cost
New Adoptable Residential Estate Road with standard Bellmouth Section 278 (Fee is for checking drawings and supervision of works)	S	Min fee £3k Under £100k, 9% of cost Over £100k, 8% of cost Hoarding Deposit £120 per sqm of highway enclosed. Hoarding fee 10% of deposit, min £600	O	Min fee £3k Under £100k, 9% of cost Over £100k, 8% of cost Hoarding Deposit £120 per sqm of highway enclosed. Hoarding fee 10% of deposit, min £600	Min fee £3k Under £100k, 9% of cost Over £100k, 8% of cost Hoarding Deposit £120 per sqm of highway enclosed. Hoarding fee 10% of deposit, min £600
Residential Estate Road Bellmouth to private drive, access to distributor roads or higher category by Section 278 agreement (Fee is for checking drawings and supervision of works) Lower category roads serving 5 units – Section 184 cross over application	S	Min fee £3k Under £100k, 9% of Costs Over £100k, 8% Of Cost Hoarding - deposit £100 per sqm, fee 10% of deposit £600 min	O	Min fee £3k Under £100k, 9% of Costs Over £100k, 8% Of Cost Hoarding - deposit £100 per sqm, fee 10% of deposit £600 min	Min fee £3k Under £100k, 9% of Costs Over £100k, 8% Of Cost Hoarding - deposit £100 per sqm, fee 10% of deposit £600 min
Flat only development's; no adoptable road (fee is for checking drawing and supervision of works)	S	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit	O	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit
Commercial access; no adoptable road (fee is for checking drawing and supervision works)	S	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit	O	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit
Commercial access; with adoptable distributor road (Fee is for checking drawings and supervision of works)	S	Up to £30k, min £3k fee. Up to £1m, 8% of cost Over £1m, 5% of cost	O	Up to £30k, min £3k fee. Up to £1m, 8% of cost Over £1m, 5% of cost	Up to £30k, min £3k fee. Up to £1m, 8% of cost Over £1m, 5% of cost
Commercial access; with adoptable distributor road Section 278 agreement (Fee is for checking drawings and supervision of works)	S	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit	O	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit	Min fee £3k 8.5% of cost Hoarding - deposit £120 per sqm, fee 10% of deposit
Temporary Construction Access Licence.	S	POA	O	POA	POA
Crane oversail licence (temporary during construction). Applicable when cranes operate over the public highway.	S	POA	O	POA	POA
Sign oversail Licence (Permanent). Applicable when signs are located in a position where they overhang the public highway.	S	POA	O	POA	POA

HIGHWAYS AND TRANSPORTATION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
LOCAL LAND CHARGES					
Form LLC1 only	S	21.00	O	21.00	21.00
Paper Format	S				
Con29R Search - residential		90.00	O	90.00	90.00
Con29R Search - commercial		140.00	O	140.00	140.00
Electronic format	S				
Con29R Search - residential		87.00	O	87.00	87.00
Con29R Search - commercial		136.00	O	136.00	136.00
Paper Format	S				
Full search - LLC1 and Con29R residential		110.00	O	110.00	110.00
Full search - LLC1 and Con29R commercial		160.00	O	160.00	160.00
Electronic format	S				
Full search - LLC1 and Con29R residential		108.00	O	108.00	108.00
Full search - LLC1 and Con29R commercial		157.00	O	157.00	157.00
Personal search request and viewing of information	S	Free	O	Free	Free
Con29R - Unrefined data search package	S	40.00	O	40.00	40.00
Con290 - Per question	S	22.00	O	22.00	22.00
Additional parcel - residential	S	28.00	O	28.00	28.00
Additional parcel - commercial	S	35.00	O	35.00	35.00
Additional parcel - personal search	S	2.00	O	2.00	2.00
Cancellation fee for Con29 search	S	75.00	O	75.00	75.00
Charges for a copy of the local land charges search	S	15.00	O	15.00	15.00
Copy of planning decision and enforcement notices	S	15.00	O	15.00	15.00
Copy of agreements and tree preservation orders	S	30.00	O	30.00	30.00
Copy of smoke control order	S	7.00	O	7.00	7.00

HIGHWAYS AND TRANSPORTATION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
Anything done by a local traffic authority in connection with or in consequence of an order made or to be made by them under Section 16A of the 1984 Act.	S	545.00	O	545.00	545.00
Discretionary suspension of the use of on-street parking places for waiting/loading - charge per parking space for period of up to 2 months	S	20.00	O	20.00	20.00
Anything done by a local authority in connection with or in consequence of a request to the Authority, the Chief Officer of Police or any other person specified by or under an order made under Section 49(4) of the 1984 Act to suspend the use of a parking place or any part of it.	S	545.00	O	545.00	545.00
Consideration by a local authority of a request that, under Section 65(1) of the 1984 Act, it cause or permit a traffic sign (not being a sign which fulfils the conditions specified in Section 65(3A)(i) and (ii) to be placed on or near a road to indicate the route to specified land or premises.	S	Actual cost + £100 non- returnable application cost	O	Actual cost + £100 non- returnable application cost	Actual cost + £100 non- returnable application cost
The placing by a local traffic authority of a traffic sign pursuant to Section 65(1) of the 1984 Act in accordance with a request of the kind referred to in the preceding paragraph.	S	Actual cost plus £100 non- returnable application cost	O	Actual cost plus £100 non- returnable application cost	Actual cost plus £100 non- returnable application cost
The issue by a County Council, District Council, passenger transport authority or passenger transport executive in England, a County Council or County Borough Council in Wales, to a person eligible to receive travel concessions under a scheme established under Section 93 of the Transport Act 1985, of:					
(a) any permit or other document as evidence of entitlement to receive travel concessions; or	S	10.00	O	10.00	10.00
(b) a duplicate by a London Borough Council or the Common Council of the City of London of a travel concession permit pursuant to section 52(4) of the London Regional Transport Act 1984 or pursuant to section 53(2)(b) of that Act in accordance with arrangements under section 50(1).	S	10.00	O	10.00	10.00
Wide load arrangements.	S	Actual costs plus 20% administration	O	Actual costs plus 20% administration	Actual costs plus 20% administration

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PLANNING & TRANSPORTATION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
CAR PARKING					
OFF STREET - PAY & DISPLAY CAR PARKING GRAYS CAR PARKS (EXCL. GRAYS BEACH)					
Over 6 hours	D	5.50	S	5.80	5.80
Over 4 hours under 6 hours	D	3.50	S	3.70	3.70
Over 2 hours under 4 hours	D	2.00	S	2.10	2.10
Over 1 hour under 2 hours	D	1.20	S	1.30	1.30
Under 1 hour	D	0.60	S	0.70	0.70
OFF-STREET PAY & DISPLAY CAR PARKING GRAYS BEACH					
0-2 hours	D	1.00	S	1.10	1.10
All Day	D	3.00	S	3.20	3.20
OFF-STREET PAY & DISPLAY CAR PARKING PURFLEET STATION					
Under 1 hour	D	n/a	S	0.50	0.50
Over 1 hour under 2 hours	D	n/a	S	1.00	1.00
Over 2 hours under 4 hours	D	n/a	S	2.00	2.00
Over 4 hours under 6 hours	D	n/a	S	3.00	3.00
Over 6 hours	D	n/a	S	4.00	4.00
OFF-STREET PAY & DISPLAY CAR PARKING CANTERBURY PARADE, SOUTH OCKENDON					
Under 1 hour	D	0.00	S	Free	Free
1-2 hours	D	0.50	S	0.60	0.60
All day	D	2.00	S	2.10	2.10
ON STREET - PAY & DISPLAY					
0-15 mins	D	0.00	O	removed	removed
0 -30 mins	D	n/a	O	0.60	0.60
15-30 mins	D	0.60	O	n/a	n/a
30-45 mins	D	0.80	O	0.80	0.80
45 mins - 1 hour	D	1.20	O	1.20	1.20
ON STREET - PAY & DISPLAY - LONG STAY (EXCL. THAMES ROAD & ACCESS ROAD TO YACHT CLUB)					
0-15 minutes	D	0.00	O	removed	removed
0 - 1 hour	D	n/a	O	0.60	0.60
15 minutes-1 hour	D	0.60	O	n/a	n/a
1-2 hours	D	1.20	O	1.20	1.20
2-4 hours	D	2.00	O	2.00	2.00
ON STREET - PAY & DISPLAY - LONG STAY THAMES ROAD & ACCESS ROAD TO YACHT CLUB					
0 - 15 mins	D	0.00	O	remove	remove
0 - 1 hour	D	n/a	O	0.60	0.60
15 mins - 1 hour	D	0.60	O	n/a	n/a
1 - 2 hours	D	1.00	O	1.00	1.00
All Day	D	3.00	O	3.00	3.00
Penalty Charge Notices - Higher Level Contraventions					
Penalty Charge	S	70.00	O	70.00	70.00
Penalty Charge paid within 14 days	S	35.00	O	35.00	35.00
Penalty Charge Notices - Lower Level Contraventions					
Penalty Charge	S	50.00	O	50.00	50.00
Penalty Charge paid within 14 days	S	25.00	O	25.00	25.00
Parking Permits - Controlled Parking Zones Grays town centre and Stanford-le-Hope					
Business Permits - per year	D	360.00	O	360.00	360.00
Business Permits - for 6 months	D	192.00	O	192.00	192.00
Business Permits - per month thereof	D	36.00	O	36.00	36.00
Residents Permits - Per Year - First Permit Per Household	D	0.00	O	0.00	0.00
Residents Permits - Per Year - Second Permit Per Household	D	0.00	O	0.00	0.00
Residents Permits - Per Year - Third Permit Per Household	D	66.00	O	66.00	66.00
Visitor Permits - First Sheet of 20 Per Household Per Year	D	0.00	O	0.00	Removed
Visitor Permits - Additional Sheets of 20 Per Household	D	6.00	O	10.00	10.00
Operational Permits	D	120.00	O	120.00	120.00
NHS Permits	D	0.00	O	0.00	0.00
Annual administration fee					
Residents Permits	D	0.00	O	10.00	10.00
Visitor Permits	D	0.00	O	10.00	10.00
NHS Permits	D	0.00	O	10.00	10.00

PLANNING & TRANSPORTATION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
CAR PARKING					
Penalty Charge Notices - Higher Level Contraventions					
Penalty Charge	S	70.00	O	To be agreed at committee	
Penalty Charge paid within 14 days	S	35.00	O	To be agreed at committee	
Penalty Charge Notices - Lower Level Contraventions					
Penalty Charge	S	50.00	O	To be agreed at committee	
Penalty Charge paid within 14 days	S	25.00	O	To be agreed at committee	
Parking Permits - Controlled Parking Zones Grays town centre and Stanford-le-Hope					
Business Permits - per year	D	360.00	O	To be agreed at committee	
Business Permits - for 6 months	D	192.00	O	To be agreed at committee	
Business Permits - per month thereof	D	36.00	O	To be agreed at committee	
Residents Permits - Per Year - First Permit Per Household	D	0.00	O	To be agreed at committee	
Residents Permits - Per Year - Second Permit Per Household	D	0.00	O	To be agreed at committee	
Residents Permits - Per Year - Third Permit Per Household	D	66.00	O	To be agreed at committee	
Visitor Permits - Additional Sheets of 20 Per Household	D	6.00	O	To be agreed at committee	
Operational Permits	D	120.00	O	To be agreed at committee	
NHS Permits	D	0.00	O	To be agreed at committee	
RIGHTS OF WAY-HIGHWAYS					
Consideration of a request in respect of a highway maintainable at the public expense to execute such works as are specified in the request for constructing a vehicle crossing over a footway or verge in that highway pursuant to Section 184 of the 1980 Act.	D	Based on cost + 25% admin and supervision		Based on cost + 25% admin and supervision	Based on cost + 25% admin and supervision
Anything done in connection with the clearance of accident debris pursuant to Section 41 and 130 of the 1980 Act in respect of accidents occurring on or after 1st April 1999	D	Actual costs + admin		Actual costs + admin	Actual costs + admin
Consideration by a local authority of an application pursuant to any provision contained in an order under Section 1,6 9 or 14 of the 1984 Act for an exemption from any prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road.	D	Actual costs + admin		Actual costs + admin	Actual costs + admin

PLANNING & TRANSPORTATION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
<u>COPIES OF DECISIONS AND ORDNANCE SURVEY</u> Fees per copy : 1 copy	D	12.92	S	12.92	15.50

PLANNING & TRANSPORTATION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
Naming of roads and numbering of properties on new developments. New Street name -per street	D	200.00	O	200.00	200.00
Renaming of Street/Arera where requested by Residents	D	£200 for first +335.00 for every extra property	O	£200 for first +335.00 for every extra property	£200 for first +335.00 for every extra property
New Properties					
1-5 Properties 4 Weeks administration	D	150.00	O	150.00	150.00
6-25 Properties 6 Weeks administration	D	160.00	O	160.00	160.00
26-75 Properties 8 Weeks administration	D	350.00	O	350.00	350.00
76-100 Properties 10-124 Weeks administration	D	150.00	O	150.00	150.00
Over & Above 100 Properties - for every additional property	D	150.00	O	150.00	150.00
Re-naming of a building/block flat/industrial estate	D	130.00	O	130.00	130.00
Re-naming or re-numbering of individual properties.	D	£55.00 + £10.00 for every affected extra property	O	£55.00 + £10.00 for every affected extra property	£55.00 + £10.00 for every affected extra property
Anything done by a local traffic authority in connection with or in consequence of an event requiring traffic management measures.	D	Actual costs + 20% admin	O	Actual costs + 20% admin	Actual costs + 20% admin
Highway searches.	D	£50 per hour Standard POA for large searches	O	£50 per hour Standard POA for large searches	£50 per hour Standard POA for large searches

PLANNING & TRANSPORTATION	STATUTORY OR DISCRETIONAR	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
Departmental Publications.	D	£ Purchase price set by Delegated Officer	Z	£ Purchase price set by Delegated Officer	£ Purchase price set by Delegated Officer
Incidental Technical Information.	D	Case by case basis	Z	Case by case basis	Case by case basis
Assistance to individuals undertaking recognised qualifications or research.	D	Free in normal circumstances otherwise at the discretion of the Head of Service.	Z	Free in normal circumstances otherwise at the discretion of the Head of Service.	Free in normal circumstances otherwise at the discretion of the Head of Service.
Commuted sums for highway & ancillary works arising from development.	D	Calculated on a case by case basis	Z	Calculated on a case by case basis	Calculated on a case by case basis
Development Control design guide for the construction of adoptable works.	D	36.00	Z	50.00	50.00
Consessionary Bus Passes	D	0.00	Z	0.00	0.00
Replacement Pass	D	10.00	Z	10.00	10.00
Utilities request for bus stop to be suspended	D	0.00	Z	50.00	50.00
DBS Check	D	55.00	Z	55.00	55.00

PLANNING & TRANSPORTATION	STATUTORY OR DISCRETIONARY	BASIC CHARGE 2015/16	VAT GROUP	2016-17 PROPOSED BASIC CHARGE	2016-17 PROPOSED CHARGE INCLUDING VAT
		£		£	£
Travel Plans					
Penalties for not meeting targets set and agreed as part of planning conditions	D	Case by case basis	Z	Case by case basis	Case by case basis
Highways (Sc.538) Adoptions & (Sc.278) License					
Commercial access; with adoptable distributor road	D	Checking and Supervision 10%	O	Checking and Supervision 10%	Checking and Supervision 10%
Section 38 or Section 205 to make up private road. (Fee is for checking drawings and supervision of works)					
£0 - £1,000,000	D	8.5% of cost (3.5% Checking Drawings & 5% Supervision)	O	8.5% of cost (3.5% Checking Drawings & 5% Supervision)	8.5% of cost (3.5% Checking Drawings & 5% Supervision)
Greater than £1,000,000					
		Flat Rate fee 5.5% of Cost	O	Flat Rate fee 5.5% of Cost	Flat Rate fee 5.5% of Cost
<i>For adoption of Road, £1000.00 (non-refundable) will be required per TRO</i>					
Traffic Management					
Traffic Signal data information	D	Actual cost(Min £150)	S	Actual cost(Min £150)	Actual cost(Min £150)
Temporary Signals application	D	Actual costs + 16% admin fee	S	Actual costs + 16% admin fee	Actual costs + 16% admin fee
Accident data provision	D	150.00	S	150.00	150.00
PLANNING FEES					
Planning fees are listed separately on the Thurrock Council website			Z		
Section 106 Monitoring Fee	D	0.00	O	Negotiable	Negotiable
BUILDING CONTROL FEES					
Upon Application with the Thurrock Council Building Control dept			Z		